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CONTENTS


| | Pages |
|---|---|
| PART I | |
| IMPORTANT GOVERNMENT ORDERS.— | |
| Issues certain instructions regarding Transfers of Government Servants from one Department of Government to another ... ... ... | 197—198 |
| PART II—SECTION 1. | |
| APPOINTMENTS, POSTINGS, TRANSFERS, LEAVE, POWERS, ETC. | 43 |
| PART II—SECTION 2. | |
| NOTIFICATIONS BY HIGH COURT ... ... | 25 |
| PART III—SECTION 1. | |
| NOTIFICATIONS BY GOVERNMENT ... ... | 213—230 |
| PART III—SECTION 2. | |
| NOTIFICATIONS BY HEADS OF DEPARTMENTS ... ... | 529—565 |
| PART III—SECTION 3. | |
| NOTIFICATIONS RELATING TO LOCAL SELF-GOVERNMENT ... | 137—140 |
| PART IV—SECTION 1-A | |
| CENTRAL BILLS AND REPORTS OF SELECT COMMITTEES THEREON ... ... ... | Nil |
| PART IV—SECTION 1-B. | |
| CENTRAL ACTS AND ORDINANCES AND ORDERS UNDER THE CONSTITUTION BY THE PRESIDENT ... ... | 93—94 |
| PART IV—SECTION 1-C | |
| RULES, ORDERS AND NOTIFICATIONS UNDER CENTRAL ACTS AND ORDINANCES ... ... | 395—4 |
| PART IV—SECTION 2-A. | |
| MYSORE BILLS AND REPORTS OF SELECT COMMITTEES THEREON ... ... | Nil |
| PART IV—SECTION 2-B. | |
| MYSORE ACTS AND ORDINANCES AND ORDERS UNDER THE CONSTITUTION BY THE RAJPRAMUKH ... | 3 |
| PART IV—SECTION 2-C. | |
| RULES, ORDERS AND NOTIFICATIONS UNDER MYSORE ACTS AND ORDINANCES ... ... | 331—33 |
| PART IV—SECTION 2-D. | |
| RULES MADE BY THE HIGH COURT OF MYSORE ... | Nil |
| PART V. | |
| SEASON REPORT, STATEMENT OF PRICES CURRENT, ETC. ... | 155—16 |
| PART VI. | |
| PUBLIC AND PRIVATE ADVERTISEMENTS ... ... | 735—77 |
| PART VII. | |
| PUBLIC SERVICE COMMISSION'S ADVERTISEMENTS ... | 151—15 |


## PART I

## IMPORTANT GOVERNMENT ORDERS

### FINANCIAL SECRETARIAT

**Issues certain instructions regarding Transfers of Government Servants from one Department of Government to another.**

### OFFICIAL MEMORANDUM.

No. FL. (B) 2272-372—C.R. 2-54-1, DATED BANGALORE, THE 20TH MAY 1954.

The Accountant-General has brought to the notice of Government several instances in which officials drawing higher scales of pay in their parent departments are transferred to other departments of Government for holding posts carrying lower scales of pay and allowed to draw increments in the higher scales for duty performed in such lower posts. This procedure is highly irregular. The following instructions are, therefore, issued for the guidance of Heads of Departments in this behalf:

2. As a general rule, the transfer of a Government servant from one Department of Government to another should not ordinarily be made except in special circumstances necessitated by the exigencies of public service. Prior sanction of Government should be obtained for such transfers.

3. When a Government servant is permanently transferred from one Department to another, he will draw the minimum pay of the time-scale of the post to which he is transferred or the pay admissible to him in accordance with the provisions of the Mysore Services Regulations. The fixation of pay in the new post should be finalised as early as possible. Once the initial pay is fixed in the new post the Government servant will thereafter cease to have any connection whatsoever with the post which he originally held in the parent Department.

4. In cases where it becomes necessary to depute a Government servant from one Department to another on special temporary duty for the performance of which there is no permanently or temporarily sanctioned post, the Government servant so deputed will continue to retain his lien in the parent Department and to draw increments in the grade of the post in his parent Department only.

5. In practice, deputations from one department to another are also ordered against sanctioned posts in the new department. Such transfers on the basis of deputations should not generally extend beyond five years. Officials drawing higher scales of pay in their parent departments should not generally be deputed to work against posts carrying lower scales of pay in other departments and allowed to draw the pay or salary that they would have drawn from time to time in their parent departments. If, however, it is considered absolutely necessary to depute officials against posts on lower scales of pay, the correct procedure would be to create with the sanction of Government, in the offices to which they are deputed, temporary special posts on scales of pay identical with those in their parent departments in lieu of the posts previously sanctioned on lower scales of pay. The duration of such special posts will be coterminus with the period of deputation of the incumbents concerned.

6. The above provisions should be deemed to apply to all cases of transfers and deputations now in force as well as to cases that may arise in future.

N. MADHAVA RAO,
*Secretary to Government,*
*Finance Department.*

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